

CASTLE ROCK TOWNSHIP
BOARD OF SUPERVISORS REORGANIZATION MEETING
April 10, 2017 at 6:00 p.m.

Approved

The Re-Organizational meeting of the Board of Supervisors of Castle Rock Township was convened at the Town Hall on Monday, April 10, 2017. Those present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Dave Nicolai, and Jeff Partington, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Supervisor Kelly Elvestad was absent. Also in attendance was Jennifer Wegner. Sandy Weber, Chair called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

OATH OF OFFICE – already completed

APPROVE AGENDA

Jon Juenke made a motion and Dave Nicolai seconded to approve the agenda.

4 ayes. Motion carried.

PLANNING COMMISSION

Planning Commission Members whose terms are expiring are:

Jerry Larson (2017)

Mary Ann Enggren (2017)

Mary Ann Enggren has expressed interest in continuing, but Jerry Larson would like to retire. Jennifer Wegner, an interested resident of the township, has submitted her resume and has expressed interest in serving on the Commission. She introduced herself, spoke a little about her background, and answered questions from Supervisors.

Dave Nicolai made a motion and Jon Juenke seconded to re-appoint Mary Ann Enggren to the Planning Commission for a 3-year term. 4 ayes. Motion carried.

Dave Nicolai made a motion and Jeff Partington seconded to appoint Jennifer Wegner to the Planning Commission for a 3-year term. 4 ayes. Motion carried.

ELECTION OF OFFICERS OF BOARD

Dave Nicolai made a motion and Jon Juenke seconded to nominate Sandy Weber as Chair of the Board of Supervisors. 4 ayes. Motion carried.

Dave Nicolai made a motion and Sandy Weber seconded to nominate Jon Juenke as Vice-Chair of the Board of Supervisors. 4 ayes. Motion carried.

APPOINT TOWNSHIP TREASURER

Dave Nicolai made a motion and Jon Juenke seconded to appoint Rhonda Rademacher as Township Treasurer for a two-year term beginning April 2017. 4 ayes. Motion carried.

OFFICIAL PAPER

Jon Juenke made a motion and Jeff Partington seconded to have the Farmington Independent and the Cannon Falls Beacon as the Township's official papers. 4 ayes. Motion carried.

LEGAL POSTING PLACES

Jon Juenke made a motion and Dave Nicolai seconded that the legal posting places will be the Castle Rock Banks in Farmington and Castle Rock, Farmers Mill Elevator, the Castle Rock Town Hall, and the Castle Rock Township website. 4 ayes. Motion carried.

OFFICIAL BANK

Jon Juenke made a motion and Jeff Partington seconded that the official banks are Castle Rock Bank, primary bank, and Anchor Bank, secondary bank. 3 ayes, 1 abstain by Dave Nicolai. Motion carried.

TOWNSHIP ATTORNEY

Dave Nicolai made a motion and Jon Juenke seconded to have Kennedy & Graven as the Township's official attorney. Schmitz, Ophaug, Dowd and Blumhoefer will be secondary legal counsel. 4 ayes. Motion carried.

COMPENSATION AND REIMBURSEMENT OF EXPENSES

- 1) Supervisors - per meeting and extra hours (currently \$80/meeting, \$13/hr for extra hours, and mileage reimbursement at the current IRS rate).
- 2) Planning Commission (currently \$50/meeting, Planning Secretary \$60/meeting, \$13/hr for extra hours, and mileage reimbursement at the current IRS rate).

Jon Juenke made a motion and Dave Nicolai seconded for the Supervisors and Planning Commission members to be paid at the current rates. 4 ayes. Motion carried.

- 3) Treasurer (currently \$625/month, \$13/hr for extra hours, and mileage reimbursement at the current IRS rate)

Dave Nicolai made a motion and Jeff Partington seconded for the Treasurer to be paid at the current rates. 4 ayes. Motion carried.

- 4) Clerk (Currently \$19.50/hr, \$70/meeting, and mileage reimbursement at the current IRS rate)

Dave Nicolai made a motion and Jon Juenke seconded for the Clerk to be paid at the current rates. 4 ayes. Motion carried.

- 5) Office Assistant (Currently \$13/hr)

Jon Juenke made a motion and Jeff Partington seconded that any Office Assistant designated by the Clerk is to be paid at the current rate. 4 ayes. Motion carried.

- 6) Building Inspector (MNSPECT's current contract expires June 30, 2017. If there is a change, a new Building Inspector can be officially designated after the current contract expires). No action required.

- 7) Election Judges (Currently \$12/hr)

Dave Nicolai made a motion and Jeff Partington seconded to pay the Election Judges at the current rate. 4 ayes. Motion carried.

- 8) Septic Inspector (Inspectron - currently at current fee schedule pricing)

Dave Nicolai made a motion and Jeff Partington seconded to designate Inspectron as the township's Septic Inspector. 4 ayes. Motion carried.

COMMITTEES

- 1) Farmington Fire Department: Dave Nicolai
- 2) Randolph-Hampton Fire Department: Dave Nicolai
- 3) Cannon River Watershed-Chub Creek Advisory & Vermillion River Watershed: Sandy Weber
- 4) Roads: Jon Juenke
- 5) Parks: Kelly Elvestad
- 6) Planning Commission: Jeff Partington

MEETING DATES

Board of Supervisors – 2nd Monday of each month

Reschedule: Tuesday, October 11th, 2016, Columbus Day Federal Holiday

Planning Commission – 4th Monday of each month

Reschedule: Monday, December 21st, 2016 due to Christmas holidays

Dave Nicolai made a motion and Jeff Partington seconded to approve the Meeting Dates. 4 ayes. Motion carried.

Reorganization meeting adjourned at 6:30 pm.

Respectfully submitted,
Barbara M. Lang, Clerk

Attest: Sandy Weber, Chair